

MINOR AGREEMENT FORM INSTRUCTIONS

The purpose of the minor is to add breadth to a PhD major. Fill in the courses for the minor and get your advisor's signature. The Minor form must be filed with the Chemistry Graduate Office (Room 2108) no later than half way through your course work. It is okay if some of the courses do not have grades.

Basic Requirements

A GPA of 3.0 must be maintained in the minor. All courses must be 300 level or above, taken after the bachelor's degree (or equivalent). You may not use 99x courses (research, seminar, and group meeting) for your minor. Chem 901 and Chem 607 cannot be used as the minor courses. Courses taken for pass-fail or audit may not be used. Courses with grades of S (satisfactory) or CR (credit) are acceptable. No more than 5 credits completed five or more years prior to admission to the PhD program may be used. Courses taken 10 or more years ago may not be used.

Transfer Work

If you are requesting to use courses taken at another university, for example, from a master's degree, include an email from the UW-Madison professor who taught an equivalent course stating the course taken at the other institution is equivalent. Please submit these with the Minor form these to the Chemistry Graduate Office.

*OPTION A

Requires a minimum of **9 credits in only one department outside of chemistry** (for example: Pharmacy or Chemical Engineering). See individual department for specific requirements, as many require more than 10 credits. Option A requires signatures of your major adviser and of the minor department chairperson.

*OPTION B

Requires a minimum of **9 credits in two or more divisions/departments** outside of the student's major **Chemistry Path**. Option B requires signatures of your major advisor, and of the major department associate chairperson*. (*This signature will be obtained through the Chemistry Graduate Office).

*Ph.D. Minor Agreement Form

Example Option A

Student Name (Last, First, Middle)

SMITH, JOHN ROBERT

Student 10-digit I.D.Number

900-123-1234

Name of Degree Major

CHEMISTRY

Area of Specialization Within Major

INORGANIC

Name of Minor Option (e.g., A = Pharmacy; B = Distributed)

A - Chemical Engineering

Name of Advisor

PAUL PROFESSOR

**Ph.D. Minor Agreement Form

Example Option B

Student Name (Last, First, Middle)

SMITH, JOHN ROBERT

Student 10-digit I.D.Number

900-123-1234

Name of Degree Major

CHEMISTRY

Area of Specialization Within Major

ANALYTICAL

Name of Minor Option (e.g., A = Pharmacy; B = Distributed)

B - DISTRIBUTED

Name of Advisor

PAUL PROFESSOR

Ph.D. Minor Agreement Form

DEPARTMENT OF CHEMISTRY

Date _____

Student Name

Student 10-digit I.D. Number

Last First Middle

Name of Degree Major

Area of Specialization Within Major

Name of Minor Option (e.g., A = Pharmacy; B = Distributed)
(see reverse side for instructions)

Name of Advisor

LIST MINOR COURSES You may include future courses that you intend to take toward the Minor.
Grade(s) will be inserted when coursework has been completed.

Department	Course #	Course Title	Credits	Grade	Term
[Biochem.]	601	[Example] Protein & Enzyme Structure and Function	2	A	Spr11
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Signature: Major Advisor: Options A & B

_____ Date

Signature: Minor Department: Option A

_____ Date

Signature: Major Department Associate Chairman: Option B

_____ Date