

Department Committee Meeting Agenda

*Tuesday, December 12, 2017
1:30 pm, Rm. 9341 Chemistry*

Open Session

Approval of minutes from last meeting (November 14, 2017)

Announcements and Reports

Safety Update (**Hermans / Nielsen / Burstyn**)

Staffing – highlight – Steven Myers

Administrative Update (**Egan**)

Updates on awards (**Burstyn**)

Update on Faculty and Staff Recruiting (**Gellman / Egan**)

Update – Salary exercise submitted, awaiting approval of L&S, dates to be in effect (**Burstyn**)

Update – New building update / space for new hires and construction (**McMahon / Burstyn**)

Report – Advancing department climate through social engagement (**Burstyn**)

Report – Policy development for requesting external resources & spending (**Burstyn**)

Report – Updated suggestion box (**Specht / Driscoll / Silver**)

Other announcements/updates?

Upcoming events:

Faculty & Staff Holiday Luncheon – Wed. Dec. 13 at noon, 9341

Academic Staff Excellence Award Nominations – due Jan. 12, 2018

Business

Policy on Time Commitment Expected for Undergraduate Researchers (**J. Hamers / UGCC**)

Chemistry Major Additional Laboratory Requirement and BMOLCHEM 504 (**J. Hamers / UGCC**)

Policy on Non-Supervised Laboratory Experiences (**J. Hamers / UGCC**)

Reaccreditation and syllabi (**Landis / J. Hamers / Burstyn**)

Other business?

Adjourn