

# ISS Training for International Students

Welcome New International Students!

Please see the information below about orientation for new students beginning their program for Fall 2017.

Please note, **ISS Orientation is mandatory\*** and is designed to address the needs of international students. Additionally, the U.S. Department of Homeland Security requires international student visa holders to register with their school before starting their academic program in the United States. By checking in and attending ISS Orientation, you will be completing this mandatory obligation.

## STEP 1: Log into [MyUW](#)

- Update your [Mailing Address](#) to reflect your local address in Madison.  
Mailing Address – Your local address in Madison  
Home Address – Your foreign address
- In your Student Center, also enter an [Emergency Contact](#) so that the university can contact someone in case you are injured, missing, or incapacitated. Your emergency contact can be someone here or abroad.

**Note:** These two systems do not communicate with each other so they need to be updated separately.

## STEP 2: Check in

ISS check in will take place at on the 2<sup>nd</sup> Floor of [Memorial Library](#). Within a few days of arriving, please bring the following documents so that we can scan your documents and verify that you have completed step 1 above:

1. Passport
2. I-20 or DS-2019
3. Local address in Madison\*
4. Emergency contact information\*
5. NetID and password

\*When you come to Memorial Library to check in you should have already updated your local address and emergency contact information in MyUW.

[Memorial Library](#), 2<sup>nd</sup> floor

August 21 – August 31

Monday through Friday (no Saturdays or Sundays)

10:00 a.m. to 4:00 p.m.

September 1st

10:00 a.m. – 12:00 p.m.

## STEP 3: Attend ISS orientation

Monday, August 28, 4-6 p.m.

[Grainger Hall](#)